

Civil Air Patrol National Board Minutes



**19-20 August 2004
Tampa FL**

19-20 August 2004

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OPEN SESSION

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ATTEST:

OFFICIAL:

THEODORE R. CHAVEZ
Colonel, CAP
National Legal Officer

DWIGHT H. WHELESS
Major General, CAP
National Commander

CIVIL AIR PATROL
 NATIONAL BOARD MEETING MINUTES
 19-20 August 2004
 Tampa FL

OPEN SESSION

CALL TO ORDER	Maj Gen Richard L. Bowling, CAP
INVOCATION.....	Ch, Col James H. Melancon, CAP
PLEDGE OF ALLEGIANCE	Col Larry D. Kauffman, CAP
SAFETY PLEDGE.....	Brig Gen Dwight H. Wheless, CAP
ROLL CALL.....	Mr. Al Allenback, HQ CAP/EX
NATIONAL COMMANDER REMARKS.....	Maj Gen Richard L. Bowling, CAP
SENIOR AIR FORCE ADVISOR REMARKS	Col George Vogt, USAF
EXECUTIVE DIRECTOR REMARKS.....	Mr. Al Allenback, HQ CAP/EX
SAFETY BRIEFING	Mr. Gary Woodsmall, HQ CAP/SE
.....	Col Frank Buethe, CAP

NATIONAL BOARD

The National Board is comprised of the National Commander, Senior Air Force Advisor (also Commander, CAP-USAF), National Vice Commander, National Chief of Staff, National Finance Officer, National Legal Officer, National Controller, National Inspector General, National Chief of Chaplains Services, the 8 region commanders, and 52 wing commanders.

NATIONAL OFFICERS

*Maj Gen Richard L. Bowling, CAP	National Commander
*Brig Gen Dwight H. Wheless, CAP	Nat'l Vice Cmdr
*Col George Vogt, USAF	Senior AF Advisor
*Col Larry D. Kauffman, CAP	Nat'l Chief of Staff
*Col Donald B. Angel, CAP	Nat'l Finance Officer
*Col Rock Palermo, CAP	National Legal Officer
*Col Joseph C. Meighan, Jr., CAP	National Controller
**Col William S. Charles, CAP	National Insp. General
**Ch, Col, James H. Melancon, CAP	Chief Chap. Services

MIDDLE EAST REGION

*Col Charles S. Glass, CAP	Region Commander
Col Russell M. Opland, CAP	Delaware
Col Lawrence L. Trick, CAP	Maryland
Col Franklin J. McConnell, Jr., CAP	National Capital
Col Harold J. Schaffer, CAP	North Carolina
Col Saul H. Hyman, CAP	South Carolina
Lt Col Richard L. Moseley, CAP	Virginia
Col Rodney F. Moody, CAP	West Virginia

NORTHEAST REGION

*Col Richard A. Greenhut, CAP	Region Commander
Col James E. Palmer, CAP	Connecticut
Col Mitchell P. Sammons, CAP	Maine
Col Frederick B. Belden, CAP	Massachusetts
Col Margie L. Sambold, CAP	New Hampshire
Col Leonard Blascovich, CAP(Proxy)	New Jersey
Col Austyn W. Granville, Jr., CAP	New York
Col M. Allen Applebaum, CAP	Pennsylvania
Col Anthony L. Vessella, Jr., CAP	Rhode Island
Col Ann B. Clark, CAP	Vermont

GREAT LAKES REGION

*Col William W. Webb, CAP	Region Commander
Col Jay R. Burrell, CAP	Illinois
Col Charles H. Greenwood, CAP	Indiana
Col Henry L. Heaberlin, CAP	Kentucky
Col Gary J. Mayo, CAP	Michigan
Col Charles L. Carr, CAP	Ohio
Col Clair D. Jowett, CAP	Wisconsin

ROCKY MOUNTAIN REGION

SOUTHEAST REGION

*Col Antonio J. Pineda, CAP	Region Commander
Col John E. Tilton, CAP	Alabama
Col Matthew R. Sharkey, CAP	Florida
Col Charles D. Greene, CAP	Georgia
Col John B. Wilkes, CAP	Mississippi
Col Milton Tomassini, CAP	Puerto Rico
Col James M. Rushing, CAP	Tennessee

*Col Lynda C. Robinson, CAP	Region Commander
Col Donald G. Cortum, CAP	Colorado
Col Bobby A. Picker, CAP	Idaho
Col Jan E. Van Hoven, CAP	Montana
Col Jack D. Butterfield, CAP	Utah
Col William R. Morton Jr., CAP	Wyoming

NORTH CENTRAL REGION

*Col Rex E. Glasgow, CAP	Region Commander
Col Ralph Tomlinson, CAP	Iowa
Col Bernard F. King, CAP	Kansas
Col Stephen G. Miller, CAP	Minnesota
Col Joe E. Casler, CAP	Missouri
Col Warder L. Shires, CAP	Nebraska
Col K. Walter Vollmers, CAP	North Dakota
Col Mary F. Donley, CAP	South Dakota

*Col Merle V. Starr, CAP	Region Commander
Col Robert L. Brouillette, CAP	Alaska
Col Virginia M. Nelson, CAP	California
Col Jeffery N. Stickel, CAP	Hawaii
Col Dion E. DeCamp, CAP	Nevada
Col Stephen A. Senderling, CAP	Oregon
Col Roy L. Stephenson, CAP	Washington

PACIFIC REGION

SOUTHWEST REGION

*Col Thomas L. Todd, CAP	Region Commander
Col John J. Varljen, CAP	Arizona
Col Reggie L. Chitwood, CAP	Arkansas
Col Rodney W. Ammons, CAP	Louisiana
Col Frank A. Buethe, CAP	New Mexico
Col Virginia P. Keller, CAP	Oklahoma
Col Robert F. Eldridge, CAP	Texas

*Voting Members of National Executive Committee 15

** Non voting members of National Executive Committee 2

OTHER CORPORATE OFFICIALS

Mr. Al Allenback
Mr. Don R. Rowland
Mr. Paul J. Capicik
Mr. James L. Mallett
Ms. Susan Easter
Mr. John A. Salvador
Mr. Mike Stewart
Mr. Stanley Leibowitz
Mr. James E. Shea

Executive Director
Senior Director, Strategic Comm. & Plans
Chief Information Officer
Director, Leadership Dev. & Membership Services
Chief Financial Officer
Director, Operations
Director, Logistics & Mission Support
General Counsel
Director, Strategic Partnerships

AGENDA ITEM 1

XP

Action

**SUBJECT: CAP National Commander Election
CAP/NLO – Col Palermo**

INFORMATION BACKGROUND:

Per the Civil Air Patrol *Constitution and Bylaws*, Article XII, the National Commander is elected every three years.

The election rules were sent to each individual National Board member prior to the election.

PROPOSED NATIONAL BOARD ACTION:

That the National Board conduct an election for the office of National Commander.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

COMMITTEE RECOMMENDATION:

None.

REGULATIONS AND FORMS AFFECTED:

None.

NATIONAL BOARD ACTION

COL PALERMO/NLO reviewed the election rules and announced that two members had filed for the Office of the National Commander:

**Brig Gen Dwight H. Wheless, National Vice Commander
Col Antonio J. Pineda, Commander, Florida Wing**

There were no nominations from the floor.

BY MAJORITY VOTE (by secret ballot), Brig Gen Dwight H. Wheless was elected National Commander for a 3-year term of office.

AGENDA ITEM 2

XP

Action

**SUBJECT: CAP National Vice Commander Election
CAP/NLO – Col Palermo**

INFORMATION BACKGROUND:

Per the Civil Air Patrol *Constitution and Bylaws*, Article XII, the National vice commander is elected annually.

The election rules were sent to each individual National Board member prior to the election.

PROPOSED NATIONAL BOARD ACTION:

That the National Board conduct an election for the office of National vice commander.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

COMMITTEE RECOMMENDATION:

None.

REGULATIONS AND FORMS AFFECTED:

None.

NATIONAL BOARD ACTION

COL PALERMO/NLO stated that the same election rules applied and announced that four members had filed for the Office of the National Vice Commander:

**Col George Boyd, former Commander, Kansas Wing
Col Richard A. Greenhut, Commander, Northeast Region
Col Phillip Groshong, former Commander, Pacific Region
Col Lynda C. Robinson, Commander, North Central Region**

From the floor, COL SHARKEY/FL nominated Col Antonio J. Pineda as a candidate for the Office of National Vice Commander.

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BY MAJORITY VOTE (by secret ballot and on the second ballot), Col Antonio J. Pineda was elected National Vice Commander for a 1-year term of office.

AGENDA ITEM 3

LG

Action

**SUBJECT: Ratification of Regulations
CAP/CS – Col Kauffman**

INFORMATION BACKGROUND:

Constitution Article XX, effective 27 Feb 01, requires that, in the normal course of events, regulations shall be adopted and maintained by the national commander and shall be ratified by a majority vote of the national board.

The following is a list of regulations for possible ratification:

CAPR 10-2C2 *Files Maintenance and Records Disposition* (Emergency Change)

CAPR 35-5 *CAP Officer and Noncommissioned Officer Appointments and Promotions*

CAPR 51-1 *Drug Demand Reduction Program*

CAPR 60-1 *CAP Flight Management* (Emergency Regulation)

CAPR 60-1 *CAP Flight Management* (New Chapter 5)

CAPR 123-3 *CAP Compliance Assessment Program*

PROPOSED NATIONAL BOARD ACTION:

That the National Board vote to ratify the proposed regulations.

ESTIMATED FUNDING IMPACT:

Cost of printing and distribution.

CAP NATIONAL HEADQUARTERS' COMMENTS:

These regulations are completed and staffed or are expected to be prior to the National Board meeting.

COMMITTEE RECOMMENDATION:

None.

REGULATIONS AND FORMS AFFECTED:

All CAP regulations.

NATIONAL BOARD ACTION

1. CAPR 10-2C2, Files Maintenance and Records Disposition (Emergency)

THE NATIONAL BOARD VOTED TO RATIFY CAPR 10-2C2 WITH NO DISSENTING VOTES.

FOLLOW-ON ACTION: Implementation of policy, notification to the field, and publication and distribution of regulation.

2. CAPR 35-5, CAP Officer and Noncommissioned Officer Appointments and Promotions

THE NATIONAL BOARD VOTED TO RATIFY CAPR 35-5, BY MAJORITY VOTE.

FOLLOW-ON ACTION: Implementation of policy, notification to the field, and publication and distribution of regulation.

3. CAPR 51-1, Drug Demand Reduction Program

THE NATIONAL BOARD VOTED TO RATIFY CAPR 51-1. BY MAJORITY VOTE.

FOLLOW-ON ACTION: Implementation of policy, notification to the field, and publication and distribution of regulation.

4. CAPR 60-1, CAP Flight Management (Emergency)

After some deliberation, an ad hoc committee was appointed to resolve suggested changes to this regulation with a report due back on Friday. The ad hoc committee was chaired by Col Karton and composed of the following named members: Col Opland/DE; Col Senderling/OR; Col Vollmers/ND; Col Hartman/Operations Committee, Col Salvador, HQ CAP/DO; Col Leibowitz, HQ CAP/GC; and Col Mathis, CAP-USAF/XO.

COL OPLAND/DE MOVED and COL GREENWOOD/IN seconded that the National Board ratify the emergency change to CAPR 60-1.

The motion was withdrawn and the ad hoc committee brought forward recommended changes. The following additional changes were made by National Board members:

Paragraph 2-19c(1):

- (a) Lines 3 and 4, change the word "clearance" to "altitude." (or, not lessening FAA restrictions on altitude clearance)

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- (b) In the last sentence, delete the words “controlled airspace under an ATC clearance,” and substitute the words, “compliance with applicable FARs or ATC direction.”

Paragraph 2-19 (3):

- (a) Line 3, in the sentence beginning “The IC” add “or designee” before the words “will designate. . . .”
- (b) Line 6, in the sentence beginning “During SAR/DR operations” between the words “During” and “SAR/DR operations add “actual and training,”
- NOTE: The wording on the screen showed “During SAR/DR operations and training”
- (c) Line 7, after the word “survivors” delete the period, add a semi-colon, and delete the words “In DR situations, pilots may only descend below the designated search altitude”

COL GREENHUT/NER MOVED and COL PICKER/ID seconded that the National Board ratify the emergency change to CAPR 60-1, as revised by the ad hoc committee and with the additional changes made by the National Board.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Implementation of changes, notification to the field, and publication and distribution of regulation.

5. CAPR 60-1 CAP Flight Management (New Chapter 5)

THE NATIONAL BOARD VOTED TO RATIFY THE NEW CHAPTER 5 TO CAPR 60-1, with a change to amend paragraph 5-7, CAP Member Soaring Uniform, as follows: Line 1, beginning sentence, after the words “Soaring activity, delete the comma and the words “to include the tow pilots,”

Later in the meeting, COL OPLAND/DE MOVED and COL PALERMO/NLO seconded that the National Board vote to reconsider the ratification of the new Chapter 5 to CAPR 60-1. The Chair, having determined that Col Opland had voted with the prevailing side on the earlier ratification motion, accepted the motion to reconsider.

THE NATIONAL BOARD VOTED TO ALLOW COL GUIMOND, A NON-MEMBER OF THE BOARD, TO SPEAK.

COL GUIMOND, representing the glider committee, stated that the committee is comprised primarily of either glider CFGs or tow pilots. Any uniform issue is always a hotly contested item for the board and the glider committee looked at it that way. The decision to recommend to this board the language that was in the original proposal, allowing the tow pilots to wear the same uniform as the instructors and the cadets, was well thought out. That decision was based upon the fact that, unlike most aircraft operations in CAP, the towing aircraft spends about 60 plus percent of its time on the

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ground in the sun. Normally, glider operations are summertime operations. Secondly, about 60 percent of the glider tow pilots are also glider instructor pilots. What happens is you typically find tow pilots in instructor slots moving back and forth, giving the tow pilot some degree of rest and allowing the instructor pilot to cycle in. Col Guimond strongly suggested that it is a safety item to keep that tow pilot relatively comfortable and cool. The average tow pilot tows in shorts in hot weather at the SSA clubs, and also carries a bottle of water.

MOTION TO RECONSIDER RATIFICATION OF CHAPTER 5, CAPR 60-1 CARRIED BY MAJORITY VOTE.

COL OPLAND/DE MOVED and COL MOSELEY/VA seconded that the National Board vote to ratify Chapter 5 of CAPR 60-1, as it currently stands, with the exception that the language “to include the tow pilot” be reinstated in paragraph 5-7.

MOTION CARRIED BY MAJORITY VOTE

FOLLOW-ON ACTION: Implementation of policy, notification to the field, and inclusion of new Chapter 5 in the publication and distribution of CAPR 60-1.

6. CAPR 123-3, CAP Compliance Assessment Program

COL ELDRIDGE/TX MOVED and COL APPLEBAUN/PA seconded that the National Board vote to ratify CAPR 123-3.

ADDITIONALLY, COL ELDRIDGE/TX MOVED and COL APPLEBAUN/PA seconded to change paragraph 11.b., Subordinate Unit Inspections (SUIs) from a 24-month cycle to a 48-month cycle.

COL BELDEN/MA MOVED TO AMEND and COL GREENHUT/NER seconded the amendment that the National Board vote to change paragraph 11.b., Subordinate Unit Inspections (SUIs) from a 24-month cycle to a 36-month cycle.

Because the frequency of these inspections could be a safety issue that could impact insurance rates, Mr. Leibowitz/GC was asked to comment. Mr. Leibowitz stated that the current attitude of the insurers is to let CAP choose the way it runs its programs. The insurers will look at results—loss ratios. If changes to the program result in increased losses, the rates will go up or the commercial policy could be cancelled. However, if the CAP loss ratios go down, the insurance rates could be reduced. He added there is no hard and fast rule; it is a question of trends and CAP controlling its losses.

The Air Force position was to not exceed the 24-month cycle.

MOTION TO CHANGE TO A 36-MONTH CYCLE FAILED BY MAJORITY VOTE

MOTION TO CHANGE TO A 48-MONTH CYCLE FAILED WITH NO ASSENTING VOTES

THE NATIONAL BOARD VOTED TO RATIFY CAPR 123-3, AS WRITTEN, WITH NO DISSENTING VOTES.

FOLLOW-ON ACTION: Implementation of policy, notification to the field, and printing and publication of CAPR 123-3.

NOTE: There was clarification that CAPR 123-3 supersedes CAPR 123-3, 17 August 2002 and CAPR 60-2, 15 May 2000, and no vote was required to rescind CAPR 60-2.

AGENDA ITEM 4

LG

Action

**SUBJECT: Transportation Safety
AZ Wg/CC – Col Varljen**

INFORMATION BACKGROUND:

Recent motor vehicle accidents involving CAP vehicles and drivers indicate a need for expanded safety guidance. I recommend the addition of the following paragraphs to CAPR 77-1, 1 September 2003.

Page 3/4 **Para 8. Safety**

f. (Add) Twelve (12) and fifteen (15) passenger vans are restricted to ten (10) passengers, including the driver, on all CAP activities. Whenever possible, keep passengers and baggage forward of the rear axle to enhance vehicle stability. Drivers will ensure that all occupants are using seat belts and shoulder harnesses prior to vehicle motion, and make periodic checks of continual use during long trips. The driver will remind all occupants to use seat belts and shoulder harnesses after all fuel and rest stops.

l. (Add) Drive Time Limitations: Individual drivers will not exceed a ten (10) hour driving duty day. When there are multiple drivers rotating driving duty on long trips, the total driving duty each 24 hour day will not exceed 16 hours of driving time and each driver will be limited to six (6) hour shifts of driving duty. Driving mileage will not exceed 200 miles without a rest stop of a minimum of 15 minutes.

m. (Add) Ground Team Driving: Ground teams leaders and drivers will ensure there is a minimum of one (1) gallon of drinking water available for each occupant prior to departures on ground team exercises or missions. Ground team drivers utilizing 4X4 vehicles for off road driving will be familiar with the vehicle roll-over potential and avoid driving situations that may exceed the vehicle roll-over limits.

PROPOSED NATIONAL BOARD ACTION:

That the National Board vote to approve this addition to CAPR 77-1 in an effort to promote motor vehicle safety.

ESTIMATED FUNDING IMPACT:

The cost of printing a change to CAPR 77-1, *Operation and Maintenance of CAP Vehicles*.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Concur.

CAP-USAF HEADQUARTERS' COMMENTS:

CAP-USAF non-concurs with item as written. Suggest it be re-written to say:

I. (Add) Drive Time Limitations: Drivers should carefully and intelligently plan the trip, allowing for rest prior to departure and at least every 2 hours while traveling. Drivers will not exceed a ten (10) hour driving duty day. Drivers will not exceed 2 hours of driving without a minimum rest stop of 15 minutes.

COMMITTEE RECOMMENDATION:

To be presented.

REGULATIONS AND FORMS AFFECTED:

Change to CAPR 77-1 Para 8. *Safety*.

NATIONAL BOARD ACTION:

The Operations Committee recommendation including a minority position was distributed.

COL VARLJEN/AZ MOVED and COL TODD/SWR seconded that the National Board vote to approve the PROPOSED NATIONAL BOARD ACTION.

MOTION FAILED WITH NO ASSENTING VOTES

AGENDA ITEM 5

FM

Action

**SUBJECT: National Dues Increase
CAP/NFO – Col Angel**

INFORMATION BACKGROUND:

Demands on the corporate budget continue to increase. We have found it difficult to meet all the corporate obligations with the current funding. The last national dues increase was in October of 1994. The current dues structure is at attachment 1, and the dues history is at attachment 2. Additionally, recent changes have allowed the new cadet packet to be funded through appropriated funds. This results in a saving to cadets even with an increase of \$5.00 in their dues.

PROPOSED NATIONAL BOARD ACTION:

That the National Board vote to increase national dues by \$5.00 for all dues-paying membership categories effective 1 October 2004 for Fiscal Year 2005.

ESTIMATED FUNDING IMPACT:

The estimated increased budget of \$300,000 is to be used to help fund existing programs.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Headquarters is prepared to implement on 1 October 2004.

CAP-USAF HEADQUARTERS' COMMENTS:

None.

COMMITTEE RECOMMENDATION:

The Finance committee supports this increase.

REGULATIONS AND FORMS AFFECTED:

None.

NATIONAL BOARD ACTION:

COL ANGEL/NFO briefed that this increase would help offset the budget deficit for FY05 and in future years.

COL ANGEL/NFO MOVED and COL KAUFFMAN/CS seconded that the National Board vote the PROPOSED NATIONAL BOARD ACTION, revised to delete the word "for" and substitute the words "commencing in"

MOTION CARRIED BY MAJORITY VOTE

AGENDA ITEM 6

DO/FM

Action

**SUBJECT: Reimbursement for meals and lodging from training funds
NM Wg/CC—Col Buethe**

INFORMATION BACKGROUND:

Currently, there is no provision to reimburse CAP aircrews for meals and lodging if they remain overnight during a training exercise. This may result in unsafe flying practices or violations of CAP's crew duty day regulation when the aircrew feels it must return to home base instead of paying for a night's lodging. Such cases of "get home-itis" have, in the past, caused aircraft damage and fatalities.

PROPOSED NATIONAL BOARD ACTION:

The National Board approve the use of training funds to reimburse CAP members for meals and lodging when they remain overnight during a training exercise due to inclement weather or to avoid violating CAP regulation of duty day requirements.

ESTIMATED FUNDING IMPACT:

Assuming an average of \$200 per aircrew per occasion, and fifteen occasions per wing per year, the increase in training funds required would be \$156,000.

CAP NATIONAL HEADQUARTERS' COMMENTS:

This could certainly be accomplished, but the budget for another CAP program would have to be cut to accommodate the change. If the NB agrees that this is a worthwhile initiative, recommend it be referred to the Operations Committee and Finance Committee to specify guidance and for identification of a possible source of funding.

Under the Federal Aviation Regulations and FAA interpretations, a private pilot cannot receive compensation, including meals and lodging. CAP members who are private pilots may, under our exemption to FAR 61.113(e) receive limited reimbursement as follows:

1. This exemption applies only to a flight or series of flights directly related to USAF-assigned missions when the CAP is operating as an instrumentality of the United States. No corporate missions may be operated under this exemption.
2. CAP members who hold private pilot certificates may, if operational considerations require an overnight stay away from the pilots home base and while on a CAP mission listed in Condition No. 1, receive per diem expenses up to the rate listed in CAP Regulation 173-3.

CAP-USAF HEADQUARTERS' COMMENTS:

These expenses are only authorized for missions specifically assigned by the Air Force and at rates not to exceed the rates found in the Joint Travel Regulations.

COMMITTEE RECOMMENDATION:

To be presented.

REGULATIONS AND FORMS AFFECTED:

CAPR 60-1, *CAP Flight Management* and CAPR 173-3, *Payments for Civil Air Patrol Support*.

NATIONAL BOARD ACTION:

The Operations Committee recommendation was distributed.

COL VARLJEN/AZ MOVED and COL TODD/SWR seconded that the National Board vote to table this agenda item to allow for committee review.

MOTION TO TABLE CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Referral to the Operations Committee and inclusion in the November 2004 NEC agenda.

AGENDA ITEM 7

LM

Action

**SUBJECT: Cadet Physical Fitness Program
SD Wg/CC – Col Donley**

INFORMATION BACKGROUND:

CAP Pamphlet 52-18, Chapter 5, requires that a cadet pass all four events that comprise the current Cadet Physical Fitness Test (CPFT). This is a change from a previous system that required the cadet only to achieve a minimum total point score for the overall physical fitness test. In the previous system, a cadet could excel in one area, do poorly in another, and still earn promotion. Now they must excel in all events.

PROPOSED NATIONAL BOARD ACTION:

The National Board should revise and greatly simplify the Cadet Program physical fitness requirement.

ESTIMATED FUNDING IMPACT:

The time to revisit our cadet physical fitness philosophy plus the cost to revise and distribute the new regulations and forms.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Recommend sending this item to the Cadet Programs Committee.

CAP-USAF HEADQUARTERS' COMMENTS:

None.

COMMITTEE RECOMMENDATION:

To be presented.

REGULATIONS AND FORMS AFFECTED:

CAP Pamphlet 52-18, *CAP Physical Fitness Program*, and CAP Form 66A.

NATIONAL BOARD ACTION:

This agenda item was withdrawn with an announcement that this subject would be discussed in the Cadet Program Committee briefing.

AGENDA ITEM 8

LM

Action

**SUBJECT: Cadet Promotion Policy
SD Wg/CC – Col Donley**

INFORMATION BACKGROUND:

CAP Regulation 52-16 Paragraph 2.3 requires that there be a minimum sixty-day separation between completion of each cadet achievement- Specifically; sub-paragraph (a), sentence four states: “All other achievements (after the Curry) require a minimum 60-day separation between completion of each of the achievements...”

PROPOSED NATIONAL BOARD ACTION:

The National Board should delete this provision to allow more local flexibility in administering the Cadet Program. Specifying a minimum number of months for each phase of the program is sufficient. Such a provision already exists in the regulation. Sub-paragraph (b) sets minimum times to complete the four phases of the cadet program: Phase I = 6 months after joining, Phase II = 18 months after joining, Phase III = 26 months Phase IV = 38 months.

ESTIMATED FUNDING IMPACT:

CAP Forms 59-1, 59-2, and 59-3, phase completion documents, could be combined into a single one-page form, thus saving printing and administrative costs.

CAP NATIONAL HEADQUARTERS’ COMMENTS:

Recommend sending this item to the Cadet Programs Committee.

CAP-USAF HEADQUARTERS’ COMMENTS:

None.

COMMITTEE RECOMMENDATION:

To be presented.

REGULATIONS AND FORMS AFFECTED:

CAPR 52-16. *Cadet Program Management*; CAPF 59-1, 59-2, and 59-3.

NATIONAL BOARD ACTION:

This agenda item was withdrawn with an announcement that this subject would be discussed in the Cadet Program Committee briefing.

AGENDA ITEM 9

XP

Action

**SUBJECT: Committee Reports
CAP/CC – Col Kauffman**

Committees

1. Finance Committee

Col Angel

COL ANGEL noted both the FY05 CAP budget and the FY05 appropriated budget, which were included in the agenda under Agenda Item 12. He stated that these budget plans were reviewed and accepted by the NEC and approved by the Board of Governors. He further stated that the budgets were for the information of the National Board and called attention to the unfunded items. In the corporate budget there is a minus 20 percent—income is down due to less membership. He called attention to unfunded items totaling \$275,000 and reminded the board members that these unfunded items had been approved for which there was insufficient funding. This issue needs to be addressed. As far as the appropriated budget, he noted the percentage change FY04 versus FY05; there were some plusses and some minuses. He also noted there would be no NCASE in 2005, which would help with the FY05 budget. The bottom line, the reorganization of the national staff reduced the overhead by \$1.4M. The bulk of that is out of the appropriated side, but \$350,000 comes out of the savings on the corporate side. The staff is “lean and mean.” They have done their job. This is an informational report.

2. Development Committee

Col Bonner

COL BONNER stated that his committee had no items to bring forward for vote. Most of the committee items are uniform issues that will be brought to the winter National Board. He reported that the committee is still working on the grooming standards. Since the last meeting, the committee has approved an Aerospace Education Academy patch. The committee has recently endorsed three-tiering the EMT. Those emblems are in design and will be presented at the winter board. Col Bonner also stated that people have been sending patches to the committee, which have had to be returned because of heraldry. He reported that Col Blascovich, National Historian, has designed a document entitled, “Designing CAP Emblems,” which will be included on the web site and should be beneficial to units.

3. Operations Committee

Col Hartman

COL HARTMAN reported that most of this committee’s items have been discussed during the meeting. A couple of new items just came up: One is an Air Medal and a DFC proposal from the New Jersey wing commander, which the committee will be working shortly. The other one is a request from the California wing for approval of CAP forms. This request is currently being worked. Also, a certification board is still

being worked and words collected that will go into CAPR 50-3, which will be briefed at the next meeting.

4. Professional Development

Col Courter

The committee is under going a restructuring and there was no report.

**5. Strategic/Tactical Evaluation
& Planning Committee**

Brig Gen Anderson

There was no report.

6. Cadet Programs Committee

Col Glasgow

COL GLASGOW reported a busy and successful summer. He said there were several additions in the cadet program: "Core Values of Living," Pamphlet 50-7, on mentoring, and the new leadership books for cadet programs—two volumes, fifteen chapters, "New Leadership 2000 and Beyond". They will be on line and will be distributed as soon as they are printed. There is also a new booklet for community and government leaders and individuals who want to learn more about cadet programs. This booklet is still in draft form and comments would be appreciated. With reference to Agenda Items 7 and 8, which were withdrawn for further discussion, the Cadet Programs Committee agreed that it would bring a resolution on cadet physical fitness program (Agenda 7) to the November 2004 NEC. Also, as far as the cadet promotion policy (Agenda 8), Col Donley/SD Wg has been invited into the Cadet Program Committee group for further discussion to determine if this item needs to be brought back. Col Glasgow announced that a new Cadet Advisory Council (CAC) has been appointed and the CAC is looking forward to working with the new CAP leadership. The CAC has just distributed its annual report to the CAP senior leadership.

COL ANGEL/NFO MOVED and COL NELSON/CA seconded that the National Board vote to endorse CAPP 50-7, 21 Aug 04, "MENTORING: Building Our Members".

MOTION CARRIED WITH NO DISSENTING VOTES

COL TODD/SWR MOVED and COL STARR/PCR seconded that the National Board vote to approve CAPP 265-2, "Moral Leadership Guidance".

NOTE: This motion was withdrawn due to a stated legal opinion that only regulations must be ratified by the National Board.

7. Constitution & Bylaws Committee

Col Palermo

There was no report.

8. MIMS

Col Glass

COL GLASS reported that this committee met last December with representatives from each region, IT, and operations. The outcome of that meeting was 17 deliverables, which the committee wanted to see done that would assist the field in using the MIMS system. To date, 14 of the 17 deliverables are complete. The primary ones permitted the use of field systems such as WMU, paperless wing, and others to directly interface with MIMS on a 2-way talk basis so that the wings could continue using the systems they had in place. The information would be transferred to MIMS for record keeping and things that were entered into MIMS would work backward into the wing. Those, and issues dealing with interface interoperability, convenience of the members, and training, were the primary concerns. The three remaining deliverables are only partially complete because the MIMS committee didn't have enough time to complete them. Col Glass recommended that the ad hoc committee for MIMS be disband effective December 2004. Many of the members on the MIMS committee have been appointed to the new Information Technology Committee under Col Opland. The remaining duties and the three deliverables that have not been completed will be transferred to the IT Committee.

9. Information Technology

Col Opland

COL OPLAND briefed the proposed IT Committee charter and an update on IT projects.

MAJ SHANE WILLIAMS/CO Wg, with the approval of the National Board, presented a slide briefing reporting the progress on IT specialty tracks.

COL OPLAND also briefed two more items. (a) The IT Committee was involved in reviewing a contract with Flight Schedule Pro by which CAP received the source code from that organization for all of their software in exchange for recognition of the relationship with CAP. This software has enabled CAP to take a giant leap forward in the area of aircraft maintenance with very little expense. That program also provided flight-scheduling software should CAP in the future decide to approve the use of that software. (b) In the area of electronic signatures, Col Opland stated that of the approximately 100 CAP forms, which were reviewed by National Headquarters staff, half do not need signatures. As a result of recent NEC action, a policy letter from the National Commander will soon be distributed authorizing the applicable forms to be sent as attachments to emails without requiring them to be signed in paper. This new process will save a lot of time and cut down on the paperwork.

10. STARBASE Committee

Ms. Rice

BRIG GEN (MAJ GEN SEL) WHELESS stated that this committee was an advisory group appointed by the National Commander to assist the national staff in fleshing out issues which wing and region commanders had raised about the STARBASE program. Ms. Judy Rice, HQ/LMA, gave a background briefing to the National Board on the STARBASE project.

11. Legislative Committee

Col Huggins

COL HUGGINS reported a very successful legislative session this spring seeking the appropriations for CAP. They were able to stay on course with the request and both committees in the house and senate have given CAP pretty much what was requested. That legislation is now going to conference and will be one of two or three bills passed by the Congress this year. Most of the appropriations bills will be delayed until January 2005. The Defense bill, Homeland Security, and MILCON(sp) will probably be passed before Congress adjourns. Also, there was a lot of input into the auxiliary legislation issue. CAP needs to take a serious look at this issue. Col Huggins talked to the Armed Services Committee in the Senate and they had a strong indication of trying to pass this legislation by the end of the year. That committee's idea of auxiliary legislation is based somewhat on the Coast Guard plan where basically they approve very little financial support but make facilities, training, and similar things available. When Col Huggins mentioned how much money CAP receives and the fact that CAP has a large fleet of airplanes, it was apparent they had not been thinking about CAP and the Auxiliary for the Air Force. The committee decided to delay this action until next year. Col Huggins believes that the train is rolling and CAP needs to approach the committee very soon again about the impact this legislation would have on Civil Air Patrol. Whatever legislation passes, CAP needs to be concerned about whether it would take away from those many acts and laws that have been passed over the years for CAP. This issue needs to be looked at by November before the new session of Congress.

12. Remarks by the Honorable Michael Dominguez, Assistant Secretary of the Air Force and Member of the Board of Governors

MR. DOMINGUEZ stated that his time was limited today but he would be available all day on Saturday to participate in the seminars and be available to the leadership for comments or questions. He added that it has been an honor to work with Rick Bowling as the CAP National Commander and a great opportunity to learn from him and partner with him in trying to make this a better and greater organization to continue CAP on the journey into the sky that it is on. He complimented Gen Bowling for his leadership of CAP over the last three years and offered his heartfelt congratulations to Dwight Wheless and Tony Pineda as CAP's newly elected leadership. He stated that he looked forward to continuing the relationship with Gen Wheless as they work together in the Board of Governors to make this a stronger organization. Mr. Dominguez reported that Gen Bowling had an outcall with the Secretary of the Air Force and received the "Roche wire brush," which is standard procedure. Mr. Dominguez followed up with

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Secretary Roche and added that he wanted to assure the CAP leadership that the Secretary is very supportive of the Civil Air Patrol. Secretary Roche is hugely enthusiastic about the role the CAP is taking in Homeland Security and is very excited about the opportunities that the Air Force has to get CAP on somebody's "checklist or speed dial." It is important that CAP is on 1st Air Force's speed dial. The Secretary is supportive of Gen Bowling's leadership and looks forward to meeting Gen Wheless and working with him. The issues that CAP has with the Air Force partnership that were raised at the Board of Governors meeting have been communicated to the Secretary and he has tasked them out for action so the Air Staff and AETC are working through those and owe him an answer. These issues will get to the Secretary and Mr. Dominguez anticipates being able to work through those issues with the Secretary before the next meeting of the Board of Governors where feedback will be provided. Bottom line, the Secretary is a supporter, he takes his partnership seriously, the Air Force Auxiliary matters, he is engaged and is an enthusiastic backer of the CAP leadership and the direction CAP is going. Mr. Dominguez added that, in addition to homeland security, aerospace education is big. The Secretary is an engineer and has done math and science his whole life, and loves to talk about radars. The focus and attention that CAP brings to the nation's youth in starting them on a journey of science and technology exploration and aerospace education is superb and right where the Secretary wants to be going. He added that CAP will soon be hearing about some very interesting things going on in AETC with merging the role of CAP as the Air Force Auxiliary as the Air Force's agent in youth and community outreach and aerospace education. There are some real potential ground breaking things that will be vastly beneficial to Civil Air Patrol and to the nation's youth, their citizenship, and their commitment to science and technology in aerospace.

AGENDA ITEM 10

Action

SUBJECT: Old Business

1. ITEM: Membership Cards: Agenda Item 12, August 2003 NB; Agenda Item 12, November 2003 NEC; Agenda Item 11-2b, May 2004 NEC; Agenda Item 12-4, May 2004 NEC

The items discuss the design, development, and cost of a new CAP membership card. Additionally, the issue of a multi-year membership was discussed and approved for further study.

COL CHITWOOD/AR MOVED and COL SHIRES/NE seconded that the National Board vote to defer action on this item and refer it back to the NEC because the development of membership cards is administrative.

MOTION CARRIED WITH NO DISSENTING VOTES.

FOLLOW-ON ACTION: Inclusion in the Nov 04 NEC agenda.

2. ITEM: Unauthorized Use of CAP name: Agenda Item 13-5, May 2004 NEC

The NEC voted to task the Legal Review Committee to study the use of the CAP name in regards to foundations and other fund raising entities.

COL KARTON, Chairman, Legal Review Committee provided a briefing. He explained that the Civil Air Patrol Corporation, by act of Congress, owns the name "Civil Air Patrol," and has complete control over the use of the name, seal, logos, etc. Some other organizations authorize the use of "CAP" which is not exclusive to Civil Air Patrol. CAP is used by some police departments with an "s"—the "CAPs Program." CAP is used in a lot of other connections that are not associated with Civil Air Patrol and there is no confusion. He stated that CAP is concerned about issues where nonprofit foundations are created with or without charitable exemptions (501C corporate status for tax purposes). Units, groups, squadrons, or wings of Civil Air Patrol, in order to take in money or property, sometime utilize foundations to hold property that members will contribute. They, thereby, have control of this property within a squadron rather than as part of Civil Air Patrol. "Civil Air Patrol" has never been registered as a Trademark. There is federal legislation that controls the exclusive use of registered marks. As a matter of legal right, we can register the Trademark if we want to and put an unobtrusive little "r" in a circle on some of our uses of it and indicate that it is a registered mark. Then we could use federal law to stop unauthorized use—unauthorized use being confusingly similar use by private foundations. We could also go to state courts and attempt to enforce the right that we have to what is called a common law Trademark. We have been using the term "CAP" in connection with our organization since 1941. We predate any newly created not-for-profit and we have a right to enforce our common law mark.

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MR. LEIBOWITZ/GC explained that Civil Air Patrol has a statutory copyright because it was granted by Congress in our Charter legislation.

COL PALERMO/NLO stated that within our organization there is potential for misuse and pointed out that to avoid misuse; commanders need to know what is going on in their regions and wings. If units wish to set up a foundation, and there are legitimate reasons for doing so, they need to get approval from the National Board/NEC. Also, if there are fund-raising activities, the applicable commander should be notified.

AGENDA ITEM 11

Action

SUBJECT: New Business

ITEM 1. Confirmation of CS, NLO, NFO, NC, and Chief of Chaplain Service

BRIG GEN (MAJ GEN SEL) WHELESS presented the following names to fill the positions requiring confirmation by the National Board:

Col Larry D. Kauffman, Chief of Staff
Lt Col Ted Chavez, National Legal Officer
Col Don Angel, National Finance Officer
Col George Boyd, National Controller
Lt Col Charles Sharp, Chief of Chaplain Service

COL (BRIG GEN SEL) PINEDA MOVED and COL GLASGOW/NCR seconded that the National Board confirm the named candidates for CS, NLO, NFO, NC and Chief of Chaplain Service.

THE NATIONAL VOTED TO APPROVE THE ABOVE SLATE OF OFFICERS BY ACCLAMATION. THERE WERE NO DISSENTING VOTES

FOLLOW-ON ACTION: National Headquarters staff action.

BRIG GEN (MAJ GEN SEL) WHELESS also announced for information the following appointments:

Col Dick Bonner, National Safety Officer
Dr, Lt Col, James L. Greenstone, Chief of National Health Services
Col Rock Palermo, Policy Advisor and Legal Counsel to the Commander
Col Leonard Blascovich, National Historian

ITEM 2. Recommended Medals for CAP Members

COL BLASCOVICH stated that, since there is a history of awarding military decorations to civilians who serve during wartime, i.e. war correspondents, civilian technicians, and civilians who died or were wounded while aiding the armed forces, he recommended that World War II Victory medal and American Theater Campaign medal be awarded to each remaining CAP Coastal Patrol veteran, as well as the wings. He outlined the criteria for awarding the American Theater Campaign, and recommended that the National Board pursue the possibility of getting the American Campaign ribbon for CAP and its existing members and members who served and died in World War II.

COL BLASCOVICH MOVED and COL OPLAND/DE seconded that the National Board vote to approve forwarding this proposal to the Board of Governors with a request to seek Air Force approval.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Staffing and inclusion in the Dec 04 BoG agenda.

ITEM 3. Approving Authority for Wing Patches

COL BLASCOVICH stated that the history of wing patches goes back to 1948 when they were first approved. National Headquarters was the approving authority of wing patches. When a wing patch is changed, the history of the unit is changed. The final authority for changing wing patches should be National Headquarters and not the wing commander.

MS. PARKER/LMM clarified that the region commander is the current approving authority for changing wing patches.

MAJ GEN BOWLING reminded that when new patches are adopted or existing patches are changed at any level, a copy must be sent to the National Curator for the National Archives. This is a requirement by regulation. Gen Bowling also asked that CAP members not bid against the National Curator when he is bidding on line for items that he is trying to obtain for the National Archives. A point was also made that CAPMart also needs to be notified of changes in patches in order to keep CAPMart stock and catalog listings current.

COL BLASCOVICH MOVED and COL STARR/PCR seconded that the National Board vote to establish a policy that the National Headquarters is the approving authority to change wing patches.

There was agreement to change the motion to read “National Commander” vice “National Headquarters.”

MOTION FAILED BY MAJORITY VOTE

ITEM 4. National Historian as Non-voting Member of the National Board

COL BLASCOVICH stated that CAP history in the past 11 years, 1993-2004, has had the most dramatic and traumatic period of change in its 63 year lifespan. Civil Air Patrol history has always been an open book, but when the National Board meetings became fully open to the total membership in 1968, this changed the way CAP did business. Furthermore, compounded by the many issues that truly required the board to exercise executive session in fact sequestered the board members to restraints in disclosure on decisions made. It is during executive session, a time of closed-door sessions that limit participants only to those members of the National Board that many key events occur

truly impacting CAP's history. COL BLASCOVICH proposed that the CAP National Historian be appointed as a non-voting member of the CAP National Board with full rights thereof including recognition from the floor to speak on the board on historical matters, more so as a resource to provide historical guidance and truly as a point of continuity to the members of the National Board. As a non-voting member of the National Board this legally would allow the National Historian to be present during Executive Sessions to truly document the facts regarding the who, what, when, where, and why of actions or whatever directions they are taking that may impact CAP's future.

COL BLASCOVICH MOVED and COL SHARKEY/FL seconded that the National Board vote to approve appointing the CAP National Historian as a non-voting member of the CAP National Board.

MR. LEIBOWITZ/GC reminded that the composition and membership of the National Board is governed by the Constitution, and only the Board of Governors can make changes to the Constitution. The National Board may make recommendations to the Board of governors.

MOTION FAILED WITH NO ASSENTING VOTES

ITEM 5. Coordination of DC Events with MD, Nat Cap, and VA Wings

COL DAVIES/NAT CAP requested that all commanders who come to the DC area to participate in special activities please coordinate with the local wings, primarily Maryland, National Capital, and/or Virginia. This notification would be a courtesy that would help minimize confusion and in many cases most likely result in assistance to the visitors. She gave examples of local wings not being able to participate because an out-of-town visitor, identified as "CAP," has locked them out. She emphasized that MD, Nat Cap, and VA Wings work very closely together and are willing to assist visitors to the DC area.

MAJ GEN BOWLING stated that common courtesy dictates that if CAP units are going into another area that the wing commander be notified.

ITEM 6. Gifts by Candidates for National Office

COL VOLLMERS/ND MOVED that the National board vote to approve a policy that candidates running for national elective office may not offer gifts to the National board members.

The motion died for lack of a second.

ITEM 7. Aircraft Maintenance Costs

COL VARLJEN/AZ stated that Arizona now has a \$60,000 deficit and 90 percent of that deficit is in aircraft maintenance. He added that Arizona is one of the highest flying wings in CAP and the \$32 per hour from the Air Force for funded missions is insufficient. He asked for a show of hands of other wing commanders who are having the same problem. Col Varljen stated that he is asking for guidance and help to improve his wing's situation.

COL KAUFFMAN/CS suggested that wing commanders need to shop around for the best prices for maintenance and negotiate for maintenance for X number of aircraft.

COL VOGT/SR AF ADV briefed a parallel issue on the Air Force negotiations in determining rates, not just capturing the actual costs CAP needs to get the work done. National Headquarters has done a great job of trying to figure out what it is going to cost to maintain all the extra items going into aircraft and determine an hourly rate that CAP can charge the customer to include a proportionate cost of the equipment. Because CAP is under a Cooperative Agreement grant and a nonprofit, CAP is only allowed to be reimbursed for actual expense so there is difficulty in arbitrarily taking a rate and saying, "let's raise the rate 15 percent." The rate has to be raised in a way that captures actual expense as best as possible. There is also an effort to legally balance that by locality.

COL OPLAND/DE requested that the wing commanders without aircraft maintenance background and experience receive some guidance to make judgments about whether the price quoted is of adequate quality to support the level of safety that is need in this organization.

COL GREENHUT/NER stated that if a wing has people experienced in aircraft maintenance that are qualified to make the right choices, the price of the maintenance will not affect safety. He added that there are very few wings where they could not centralize maintenance in two or three locations.

COL HYMAN/SC suggested that if wings are going to appoint a Director of Maintenance, the first choice should be someone who has an A and P license. If not, they should try to select a pilot who owns his own aircraft who is accustomed to looking for the best deal for maintenance.

COL WEBB/GLR stated that his region is implementing a brief Memorandum Agreement with maintenance facilities that outline a flat rate, and if the charge is more than nominal or if they have to buy parts, the facility has to contact the wing first. That way, you have the opportunity to provide the parts or get another estimate. He offered to email this agreement to other board members.

MR. STEWART, HQ CAP/LG stated that the Air Force Instruction about the guidance, policy, and procedures has two ways of reimbursing grants. One way is actual, which is the way major maintenance is reimbursed out of O&M. There is also another paragraph that says, "If it is unreasonable to be able to reimburse on actuals, then a

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rate should be used.” In minor maintenance, commercially recognized and accepted publications that provide rates for general-purpose aircraft are used. That rate includes a rate for mapping which would provide some funding for the GPS software updates. And it all boils down to one hour of flight. That is what the Board of Governors is working, to use that interpretation for a rate where actuals cannot be done. CAP and CAP-USAF are discussing this issue and have agreed to disagree in a very gentlemanly manner and that is why it is up to the Board of Governors now to define if the Air Force Instruction should be changed. Mr. Stewart added that the commanders can contact Gary Arthurs who used to be at the Depot and is now at National Headquarters/LG, at garthurs@cap.gov. He will help the commanders find the lowest price and the best deals. Mr. Stewart proposed a teleconference of maintenance officers so ideas can be swapped. He added that by working with the wing commander’s permission at the maintenance officer level, LG can help bring down the entire cost of maintaining aircraft, by sharing expertise and helping one another.

COL VOGT/SR AF ADV stated that the Board of Governors is working this issue. The BoG sent the concerns of CAP up to the Secretary of the Air Force. The Secretary has sent tasking through HQ USAF/XO to Col Sciss and Col Vogt to update the Secretary on what is being worked out. Col Vogt said he didn’t plan to get into 65-601 today, but that is a regulation that gets revised every 2 years. It is currently in the revision process and the discussion going on is how the rates can be legally established. This is a joint effort and it is progressing.

AGENDA ITEM 12

Information

**SUBJECT: FY05 Appropriated & Corporate Budgets
CAP/NFO – Col Angel**

The Board of Governors approved the FY05 budgets at their June 2004 meeting. The approved budgets are included for your review.

This item was discussed in Agenda Item 9, Item 1, Finance Committee

AGENDA ITEM 13

Information

**SUBJECT: U. S. Air Force XOS-HA Update
USAF/XOS-HA – Col Sciss**

Col Sciss will update the National Board on current issues being worked at the air staff level. He presented a slide briefing (Atch 1)

AGENDA ITEM 14

Information

**SUBJECT: Radiological Monitoring Briefing
TX Wg/CC – Col Eldridge**

Earlier this year, the Texas wing supported an Air Force training mission which dealt with radiological monitoring. Col Eldridge briefed his wing's participation in this mission. He presented a slide briefing (Atch 2)

AGENDA ITEM 15

Information

**SUBJECT: 1st Air Force Briefing
1stAF/A5 - William A. "Scotty" Scott**

Mr. Scott, Director of Planning, discussed "Operationalizing CAP" by integrating the USAF Auxiliary into NORAD-USNORTHCOM Homeland Security operations and the progress we have made in our partnership, and the way ahead from the perspective of the USAF. He presented a slide briefing (Atch 3)

AGENDA ITEM 16

Information

**SUBJECT: Chaplain "Status of the Force" Brief
Ch, Col James H. Melancon, CAP**

Due to time constraints, Ch, Col Melancon's briefing was not presented.

Administrative/Announcements/Appreciation:

1. A large painting entitled, **“We Were There”** created by a member of the Florida wing and depicting CAP involvement in the September 11, 2001 terrorist tragedy, was unveiled during the meeting. Later in the meeting, the painting was presented to the United States Air Force for display in The Pentagon. On behalf of the Secretary of the Air Force, Mr. Michael Dominguez, Assistant Secretary of the Air Force, accepted this donation to the Air Force art collection.

2. Maj Gen Bowling welcomed the following new members to the National Board and presented National Board badges to them:

Col James B. Palmer, Commander, Connecticut Wing (NER)
Col Ann B. Clark, Commander, Vermont Wing (NER)
Col Jane Davies, Commander, National Capital Wing (MER)
Col Henry L. Heaberlin, Commander, Kentucky Wing (GLR)
Col Bernard F. King, Commander, Kansas Wing (NCR)
Col Stephen G. Miller, Commander, Minnesota Wing (NCR)
Col Donald G. Cortum, Commander, Colorado Wing (RMR)
Col Jeffery N. Stickel, Commander, Hawaii Wing (PCR)

3. Maj Gen Bowling recognized the following departing members of the National Board:

Col Anthony L. Vessella, Jr., Commander, Rhode Island Wing
Col Lawrence L. Trick, Commander, Maryland Wing

4. The National Board members agreed that the local Blood Mobile may be brought to the hotel to accommodate members attending the National Board and Convention who wished to donate blood for victims of Hurricane Charley that recently hit the western peninsula of Florida.

5. Maj Gen Bowling announced that the deliberations of the National Board and the Awards Ceremony were being televised over the World Wide Web. Also, the banquet on Saturday evening would be so televised.

6. Order of Daedalian scholarships were presented by Lt Gen Earl Peck, USAF (Ret) to five cadets: Cadet Edward Netcher, NV Wg; Cadet Michael Curran, NJ Wg; Cadet Daniel Jackson, CO Wg; Cadet Philip Rosen, IL Wg; and Cadet Michael Smith, CA Wg.

7. Maj Gen Bowling and Brig Gen Anderson presented Spaatz Certificate Number 1527 to Cadet Lt Col Clifton Pleasants.

8. Mr. Gary Woodsmall presented a Safety Briefing, which was followed by a briefing from Col Frank Buethe, Commander, NM Wing, on a recent New Mexico Wing aircraft accident.

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9. Col Granville/NY recognized Col Paul C. Halstead, a founding member of CAP, a former National Board member, with 62 years of CAP service.

THE NATIONAL BOARD RECESSED AT 1700, FRIDAY, 20 AUGUST 2004

FOLLOWING THE BANQUET, THE NATIONAL BOARD ADJOURNED AT 2000 SATURDAY AUGUST 2004.